

**UNAPPROVED MINUTES
CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION**

Minutes: Regular Meeting of the Parks, Recreation and Cultural Resources Commission
Date of Meeting: November 3, 2003
Place of Meeting: Milpitas Community Center, 457 E. Calaveras Blvd. Conference Room

I. Call to Order Chairperson Munzel called the meeting to order at 7:00 PM

II. Flag Salute The Chair led the Commission in the Pledge of Allegiance

III. Roll Commissioners Present: Gill, Krommenhock, MacKenzie, McGuire, Mohsin, Munzel, Tuason and Alternate Leonard

Commissioners Absent: Alternate Ku

City Staff Present: Bonnie Greiner, Recreation Services Manager; Kim Duncan, Junior Planner; Kerrilyn Ely, Recreation Services Supervisor; Jennifer Tagalog, Recording Secretary;

City Council Liaison Present: Council Member Polanski

Guests: Jonathan Ford and Mayor Esteves

IV. Alternates Alternates were not seated.

V. Agenda MOTION to approve the agenda for November 3, 2003, meeting as submitted.
M/S: Gill, McGuire
Ayes: (8) Gill, Krommenhock, MacKenzie, McGuire, Mohsin, Munzel, Tuason

VI. Minutes MOTION to approve the minutes for October 6, 2003, meeting as submitted.
M/S: Mohsin, Krommenhock
All Ayes

VII. Citizen's Forum Mayor Esteves expressed his appreciation to the Commission for their active involvement and attendance at the Parks, Recreation and Cultural Resources Commission meetings.

Mike Baker, Milpitas Youth Soccer President, thanked the Commission for their support and grant funding, which was used to purchase goals. He announced that on November 8, 2003, the Organization would be celebrating a Soccer Volunteer Appreciation Day. He also requested to provide a 10-minute overview of the past season at the next Commission meeting.

VIII. Announcements/Correspondence

Bonnie Greiner, Recreation Services Manager, announced the following:

- Veteran's Day Ceremony will be held on Tuesday, November 11, 2003, at 9:00 a.m. at Veteran's Memorial in the Civic Center Plaza.
- Milpitas Community Band Concert will be held Friday, November 21, 2003, at 7:30 p.m. at the Community Center.
- Tickets go on sale for Milk & Cookies with Santa on November 12th. The event will be held on Saturday, December 13, 2003, at 10 a.m. and 1 p.m.

- Tree Lighting Ceremony will be held on Monday, December 1st at 7:00 p.m. at City Hall.
- The December Parks, Recreation and Cultural Resources meeting will be held on 2nd Monday, December 8, 2003, at the Community Center Auditorium.

IX. Public Hearing

1. O'Toole Elms Public Hearing (Kim Duncan, Junior Planner)

Proposed designation of the O'Toole Elms (also known as the Elmwood trees) as "Cultural Resources Site," located between South Main and South Abel Streets, just north of the Main Fire Station.

MOTION to open the Public Hearing.

M/S: Gill, McGuire

All Ayes

Commissioner McGuire explained that Bob Burrell, would be a great resource of photos for the O'Toole Elms.

MOTION to close the Public Hearing.

M/S: Krommenhock, Mohsin

All Ayes

MOTION to move forward to proceed with adding the O'Toole Elms as "Cultural Resources Site" by forwarding this item for Planning Commission and City Council consideration.

M/S: Krommenhock, Tuason

All Ayes

X. New Business

1. Youth Sports Grant Assistance Fund – Michael DeJesus and Sara Sayasane (Kerrilyn Ely, Recreation Services Supervisor)

On June 17, 2003 the Milpitas City Council approved and appropriated \$10,000.00 for the Youth Sports Assistance Fund for the 2003-2004-budget year. Included in the Commission packet for review and consideration were two (2) Youth Sports Assistance applications:

The first Individual Youth Sports Assistance Fund Application was received from Michael DeJesus, requesting \$500.00 to offset cost of competing in the Las Vegas Baseball Academy in Las Vegas, Nevada on October 31 - November 2, 2003.

The DeJesus family was in attendance at the meeting representing the application.

This application falls within the guidelines, under the section, "Eligibility for Individuals", page 1, item #6 states; "As an event occurring where additional funding is required for a special event where participants are advancing beyond the normal spectrum of league play, hence causing additional expenses."

There was a balance of \$3,050.00 in the 2003-2004 Youth Sports Assistance Fund.

Staff recommended awarding two (2) applicants their requested amount of \$500.00 therefore leaving a balance of \$2,050.00 for the remainder of the fiscal year to be used for future Youth Sports Assistance Funds Requests.

MOTION to recommend to City Council awarding Michael De Jesus his requested amount of \$500.00.

M/S: McGuire, Krommenhock

All Ayes

Commissioner McGuire indicated that applicants should submit grant applications prior to the event occurring. He explained that in the future, he would not vote in favor of applications that were reviewed after the event had occurred.

Commissioner MacKenzie agreed with Commissioner McGuire comments and felt Youth Sports Grant applications should receive prior approval so the City can advertising sponsorship by having applicants wear patches with City of Milpitas logo on them. He explained that sometimes individuals may not have ample notification they will be going to a competition and allow for enough time to receive approval prior to attend. He questioned if applicants could apply prior to finding out if they qualify for competition(s), and then the Commission could approval the application based on the contingency that if they qualify, they would be eligible for grant funding.

Alternate Leonard questioned if money is given in advance, if the applicant spends less, they are required to return the difference. Kerrilyn Ely, Recreation Services Supervisor, explained there is a record keeping tracking for the Youth Sports Grant Program. The applicant must provide receipts for expenses incurred and if the entire amount if not spent or accounted for, the applicant is required to return the difference to the City of Milpitas.

A second Individual Youth Sports Assistance Fund Application was received from Sara Sayasane, requesting \$ 2,800.00* to offset cost of competing in the World Championships for In-Line Speed skate in Venezuela from November 1-10, 2003.

*This individual application request exceeds the application maximum funding limit of \$500.00. Staff contacted the applicant on October 22, 2003 and reviewed the application and the staff recommendation of the maximum funding of \$500.00. All other aspects of this individual application fall within the guidelines, under the section, "Eligibility for Individuals", page 1, item #6 states; "As an event occurring where additional funding is required for a special event where participants are advancing beyond the normal spectrum of league play, hence causing additional expenses."

Jonathan Ford, Sara Sayasane's Coach, was in attendance at the meeting representing the application. Sara was in Venezuela competing in the World Championships. He provided an update on Sara's achievements and explained she would not only be representing Milpitas, but would be representing the United States of America. He said Sara holds 15 national records. He stated that in the past Sara has never come before this Commission requesting funds. He indicated that the competition is very expensive and Sara only had three weeks to raise funds. He said any contributions the Commission could recommend would be much appreciated.

Commissioner Mohsin questioned if the Commission could recommend funding more than the \$500.00 maximum amount. Bonnie Griener, Recreation Services Manager explained the Commission had amended their by-laws, to only allow recommending \$500 as the maximum, however, the City Council would make the final determination on funding.

MOTION to recommend to City Council funding Sara Sayasane, the maximum amount of \$500.00.

M/S: Mohsin, McGuire

All Ayes

Commissioner MacKenzie suggested that the San Jose Mercury News be contacted to feature an article on Sara Sayasane. Jonathan Ford indicated they had contact San Jose Mercury News, however, it's very difficult to get media coverage.

2. Recommended Non-Resident Fee Adjustments for Sports Center Indoor, Outdoor Facility Rentals and Programs (Kerrilyn Ely, Recreation Services Supervisor)

In October 2002, City Council approved fee increases for a variety of Recreation programs and services to be effective March 2003. At this time several Council members requested that staff examine all non-resident fee structures. In reviewing current Recreation Services non-resident fee structures staff has determined that several Sports Center programs, Indoor and Outdoor facility rentals have been identified and are recommended for non-resident fee adjustments.

Recreation Services staff has surveyed various surrounding cities to determine and compare average non-resident fees for the Milpitas Sports Center programs, Indoor and Outdoor facility use. The results of the fee survey and staff recommendations are included in the Commissions packet for review.

Kerrilyn Ely, Recreation Services Supervisor, reviewed the proposals and recommended approval of the proposed Recreation Services' non-resident fee adjustments as follows:

1. Approve recommended fee adjustments for Milpitas Sports Center large gym, fields, and tennis court rentals effective January 1, 2004.
2. Approve the addition of Personal Training packages and rates effective January 1, 2004.
3. Approve recommended monthly non-resident fees for Milpitas Tidal Waves and Stay and Play Program effective January 1, 2004. Kerrilyn Ely, Recreation Services Supervisor, indicated that currently there are 13 non-residents and 146 residents attending the Stay and Play Program.

Commissioner McGuire questioned why the City of San Jose was not surveyed. Bonnie Greiner, Recreation Services Manager, explained each district has different fees based on the economics of area and makes it difficult to compare and often time's skews the average. He also explained that in the past he was opposed to charging non-resident fees since he isn't charged to visit Golden Gate Park or Alum Rock Park, however, due to the high quality of Milpitas facilities, he is now favorable of charging non-resident fees.

Commissioner MacKenzie questioned if the increased non-resident fees covers the maintenance and operational costs of facilities. Kerrilyn Ely, Recreation Services Supervisor, explained that these fees were not cost recovery. She indicated, that in order to be cost recovery the fees would be exorbitant.

MOTION to recommend that staff review the non-resident fees to make them more cost recovery.

M/S: MacKenzie

Motion died for lack of second.

Chairperson Munzel was not in favor of implementing a monthly non-resident fee for the Stay and Play Program especially since the School District has agreed to inter-district transfer these students due to day care or transportation issues.

Commissioner Mohsin also was opposed to the monthly non-resident fee. She felt that \$10 each month adds up and would be financially difficult for families. Commissioner Mohsin also felt the quality of equipment, size of facility, and qualifications of trainers at the Sports Center were not comparable to other Milpitas Fitness Clubs. She indicated the facility was well used and well maintained, however, did not have the same set-up or environment as other centers.

Bonnie Greiner, Recreation Services Manager, indicated the personal trainers at the Sports Center are very qualified and frequently acquire additional certifications and training on their own time and beyond what surpass qualifications of other fitness instructors.

MOTION to recommend to City Council approving fee adjustments for Milpitas Sports Center large gym, fields, and tennis courts rentals to be effective January 1, 2004.

M/S: Krommenhock, McGuire

Ayes: (6) (Gill, Krommenhock, McGuire, Mohsin, Munzel, Tuason)

Nays: (1) MacKenzie

Commissioner MacKenzie felt the fees should be reviewed again and increased to attempt to recover maintenance and operational costs providing the market will bear them.

Commissioner Mohsin questioned why staff was proposing to decrease the personal trainer fees. Kerrilyn Ely, Recreation Services Supervisor, indicated that with the state of the economy staff is attempting to inspire current members to purchase personal trainer packages. She also said if the customer perceives they are getting a deal, they are more inclined to purchase the packages, therefore increase revenue.

MOTION to recommend to City Council the addition of Personal Training packages and rates to be effective January 1, 2004.

M/S: Krommenhock, McGuire

All Ayes

MOTION to recommend to City Council approving the monthly non-resident fees for Milpitas Tidal Waves to be effective January 1, 2004.

M/S: McGuire, Tuason

All Ayes

MOTION to recommend to City Council not to increase the monthly non-resident fees for Stay and Play Program.
M/S: Krommenhock, MacKenzie
All Ayes

XII. Staff Reports

Parks Monthly Response Log – Note receipt and file.

Commissioner Tuason expressed concerns about water faucets at Gill Memorial Park. He indicated there was stagnate water in the basin and that it's not clear if the faucets are usable to the public. Bonnie Greiner, Recreation Services Manager, indicated that Craig Wisneski, would contact him regarding this issue.

XIII. Liaison Reports

1. City Council

Council member Polanski reported on the following City Council items:

50th Anniversary Update

Council member Polanski reported the 50th Anniversary Committee met on October 29, 2003. Their next meeting is scheduled the 2nd week of January, 2004. The sub-committees is working on a variety of projects (i.e. January 26th Formal Event, mementos, historical video, web-page link for 50th Anniversary Events, City Calendar, and historical book in conjunction with the Milpitas Post). She also indicated the Chamber was interested in partnering with local restaurants to provide discounts or coupons to individuals who mentioned the City's 50th Anniversary.

- Reviewed Fire Department Fees and adjusted them by \$6 to attempt to be more cost recovery.
- Reviewed CDBG Funding Priorities.
- There are two vacancies on the Planning Commission due to resignation of Paul Hay and Cliff Williams. Applications and supplemental questionnaires are available. Interviews are scheduled to be held on December 9, 2003.
- Sold Bonds at 4.75% interest rate and the City now has a AA rating which is one of the most stable in California.
- Invited Commissioners to attend the November 4, 2003, meeting, for a joint meeting with the Milpitas Unified School District to re-affirm the existing partnerships (i.e. DARE, crossing guards, Stay & Play, etc.) and resolutions. She also indicated that cake would be served and the Milpitas High School Choir would be performing.

2. Community Advisory Commission

Council member Polanski reported on the following Community Advisory Commission items:

- Pre-Viewing a 14 minute video which Vice-Mayor Dixon purchased on ethical issues. She indicated this video could be used at Workshops.
- Changing Mayor terms from 2 to 4 years.
- Community Development Block Grant Priorities Public Hearing.

3. Senior Advisory Commission

None.

4. Planning Commission

None.

5. Youth Advisory Commission (YAC)

Kerrilyn Ely, Recreation Services Supervisor reported that the Youth Advisory Commission would be discussing the following items at the November 13, 2003, meeting:

- Events Calendar for 2005
- Brown Act Training

6. Milpitas Historical Society

None.

7. Arts Commission

Council member Polanski reported on the following Arts Commission agenda items:

- Light Rail Station Art Work was continued to next meeting due to lack of quorum.
- Phantom Art Gallery Opening for Carl Roach.

Commissioner MacKenzie provided an update on the informational brainstorming meeting for Milpitas Global Village. The event will be held on May 1, 2004, at the Sports Center Football Field. He explained a few individuals were opposed to charging youth to participate in arts and crafts. He also indicated that Samu Tiualu, Program Coordinator, had discussed subsidizing the entertainment at the event by hiring entertainers to perform. He voiced his opinion at the meeting, that he felt it was more effective to have the more participatory entertainment by having the children learn a poem, song, or dance and then perform for audience.

Commissioner MacKenzie expressed concerns about multiple groups coming for parties at Augustine Park and the lack of signage at Parks indicating that reservations can be made for picnic tables and BBQ pits.

Bonnie Greiner, Recreation Services Manager, indicated that staff would work with Public Works department to have signs posted at Parks with contact information regarding park reservations.

XIV. Future Agenda Items

December – Child Care Grant Program Update; Presentation from Milpitas Youth Soccer

January – Election of Officers; Park Priorities; Community Garden;

XX. Adjournment

There being no further business, the Chair adjourned the meeting at 8:28 p.m. to the next scheduled meeting on December 8, 2003, at the Milpitas Community Center Auditorium.